

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on January 28, 2019

Directors Present: Samuel Logan, William Schultz, Clarence Winn, and Bill Jacobs
Directors Absent: Heidi Person
Also Present: Residents Jim Cipriano; General Manager Bobby Graziano, Jeff Pape of Dudek, CEO of PVCC Larry Taylor, Security Captain Ray Ortiz, Office Manager Amber Watkins and Administrative Assistant Marissa Fehling

- 1.1 Call to Order: Regular meeting was called to order at 10:01 a.m. by President Logan.
- 1.2 Open for Public Comments: Cipriano notified the Board of the Directors of the Yuima Special Board Meeting today at noon and informed them that it would be regarding the SGMA MOU. Cipriano then gave an explanation of the PVRA NOV's that are sent out and the fee's associated when they are issued an NOV more than once. Cipriano gave a comparison from the last few years. Cipriano explained that PVRA's philosophy is to treat all member equally. Schultz asked Cipriano why the PVRA yearly dues increased; Cipriano explained PVRA has some high cost capital projects in the near future and the funds will be needed. Taylor explained that restrooms on Luiseno drive and PVD are mostly used by contractors and is asking PVCSD to consider taking them over. Taylor mentioned that they would like to build restrooms near Dog Park for PVCC members. Taylor then brought up the invoicing that PVCSD sends to PVCC which is currently 41 EDU's and asked the Board to consider a new methodology for allocating the patrol & gate charges. Taylor believes the sewer charges are acceptable. Taylor does not feel that a private golf course should pay \$4,000 a month for Security. Logan notified Taylor that the Board will do a study on this matter. Winn explained that PVCC did request a reduction 5-6 years back and at that time the Board thought the fees were too low but agreed with Logan that a new study should be done for this matter. Logan recommended that Jacobs take this project on. Graziano mentioned that a new website is being created and should have draft to present at the next meeting. Graziano informed the Board that Ethics training is required every two years and 3 of the Board members need to complete this by the end of February.
- 1.3 Approval of Previous Minutes:
 - a. Regular Meeting on November 19, 2018- Logan asked for an update on the notice to customers regarding the salt-based water softener systems. Pape informed Logan that alternatives would need to be researched before sending notices out to customers, staff will research alternative companies to advise customers. Logan asked for an update on Ordinance 54. Graziano stated that after speaking to Mathews, it was agreed that proper language would need to be further discussed. Schultz motioned to adopt the November 19, 2018 minutes as presented; seconded by Logan and unanimously adopted.
 - b. Regular Meeting on December 17, 2018- Winn motioned to adopt the December 17, 2018 minutes as presented; seconded by Logan and unanimously adopted.
- 1.4 Financial Report:
 - a. Review of BS, P&L as of 11/30/18- Cash Assets reflect \$808,137, Accounts Receivable of \$48,011 and Accounts Payable of \$8,704.
 - b. Review of BS, P&L as of 12/31/18- Cash Assets reflect \$852,485, Accounts Receivable of \$53,898 and Accounts Payable of \$4,376. Watkins noted that the property tax payment was received. Logan noted that PVCSD is paying more than it's fair share in legal fees and he is working to get that adjusted.

c. Accounts Receivable- Watkins presented the report. Watkins reported that the aging report looks good other than a gate crusher that has not made any payments and a few gate crushers that agreed to make payments but have failed to continue making payments. All of the higher balances have been placed on placed on the county tax rolls.

d. Unfunded Liability Reimbursement- Graziano reported that what RPMWC pays on the unfunded liability was questioned by PVSCD and he has since done some research on what RPMWC should be paying. Graziano informed that RPMWC should be paying 37%, which has not been the case and he will continue to work on how to handle back pay and future payments. Logan reported that he was told by Mathews that this matter would be on the last RPMWC's Board Meeting Agenda, and it was not. Jacobs stated that this matter should be taken care of before a new Board comes in. After a brief discussion, Graziano was given direction to coordinate a letter that would be presented to RPMWC notifying them of costs not paid. CSD agreed to create an invoice for their share of unfunded liability costs as it was deemed an administrative oversight. Motion made by Winn, seconded by Jacobs and unanimously approved to authorize Graziano to formalize the subject letter to RPMWC.

1.5 Security Report-

a. Daily Activity Report Nov & Dec: Ortiz reported that a new gate attendant had been hired and is doing great. Ortiz informed that there is a community awareness seminar in the works and is scheduled for April 13, 2019 at PVCC. Ortiz mentioned that CalFire, CHP, and Security will be involved. Ortiz gave an update on the new K9, Votan and mentioned he is doing excellent and is trained nightly. Jacobs questioned how many hours of training the K9's receive. Ortiz informed that 15-16 hours a month are spent. Winn asked for an update on the pedestrian button at the gate. Ortiz informed that there is a meeting scheduled for February 12th with both gate companies to figure out what needs to be fixed or added to function properly. Graziano mentioned that PVCS D works with two different gate companies which can make these situations difficult at times. Jacobs advised not trying to only work with one company, since they each have different areas of expertise. Winn recommended that Jacobs attend the meeting with the gate companies. Taylor informed the Board that the PVCC building is available if ever needed during a power outage for the community. Winn reported that Rick Levy has offered to assist anyone with uploading their pet information on the Dwelling Live system in hopes to help with lost pets.

b. Gate Penalty Assessment Report: Winn questioned if one of the listed gate penalties was a club member of PVCC. Ortiz replied that it was unknown and has since spoken to the officer about making sure to get this information in the future. Upon a motion by Winn, second by Logan and unanimous vote, the Daily Activity Report was adopted as presented.

1.6 Operations and Discussion Items

a. Plant Operations: Pape reported that the plant is running fine. Pape reported they are working on keeping the TDS levels low. Pape informed that in the last 5 years the water quality has been deteriorating. Schultz questioned how the water quality of the wells near the airport is, Pape informed that this water is non-potable Ag water; not for drinking.

b. Group Alerts: Graziano reported that staff is in the process of figuring out an alert system to send emergency messages such as gate issues out to the community. Graziano added that Fehling is working on building a new website for PVCS D and it will have a designated area for alerts as well. Jacobs asked what the timeline on the alert system was. Logan replied that he'd like to have this figured out by April/June. Graziano informed that staff is working on this.

1.7 Sustainable Groundwater Management Act

a. PVCS D/RPMWC MOU Update: This item was tabled.

b. Consider Multi-Agency MOU: Graziano reported that the CSD board met on Thursday the 24th to discuss the multi-agency MOU. Graziano stated that he informed the GSA work group that CSD will not sign the MOU without changes discussed in that meeting.

1.8 Closed Session- Per Government Code Section 54956.9-
a. Conference with Legal Counsel- Not Performed

1.9 Closed Session- General Manager Review- Closed session began at 11:55 am.

1.10 Open Session-
a. Reportable Actions: Reconvened to open session at 12:39 pm. No reportable actions.

1.11 Adjournment
a. The next meeting date is scheduled for February 15, 2019 at 10:00 a.m. Upon a motion from Logan, second by Winn and unanimous vote, the meeting adjourned at 12:41 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary

Attest:

Bobby Graziano
General Manager