

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on June 27, 2022

Directors Present: Michael Martello, Michael Esparza, Jodie Lawston, Betty Potalivo, and Roland Skumawitz
Also Present: General Manager Bobby Graziano, Office Manager Amber Watkins, and Administrative Assistant Marissa Fehling

- 6.1 Call to Order: Regular Meeting was called to order at 10:02 a.m. by President Martello.
- 6.2 Roll Call: Martello requested a Roll Call. Fehling verified that all directors were present at that time, to constitute a quorum.
- 6.3 Open for Public Comments:
- a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered: None.
 - b. In the interest of public health and safety this meeting will be held as a hybrid (in person and virtually). Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.
- 6.4 Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
- a. Minutes of the Regular Board Meeting of May 16, 2022
 - b. Review of BS, P&L as of May 31, 2022
 - c. Accounts Receivable
 - d. Notice of Violation Summary
 - e. Daily Activity Report
 - f. AB 361 – Hybrid Meetings
- Skumawitz motioned to approve the consent calendar as presented, seconded by Lawston and upon a unanimous vote was adopted.
- 6.5 General Manager’s Report – GM Graziano: Graziano presented the report. Graziano informed that Best Best &Krieger have been authorized to begin work on the Employee Handbook updates. Graziano informed that SCADA system upgrades have been completed. Graziano also noted that computer network security measures were put into place to greatly improve the resistance of cyberattacks. Potalivo inquired if this also covers the District email accounts. Graziano informed that staff currently use Gmail for email communication. Graziano informed that unfortunately this network security upgrade does not stop any employee from clicking on a phishing email link. Potalivo recommended looking into having PVCSD emails on the server. Martello asked Graziano to bring this back at a future meeting with costs and options. Graziano informed that he recently attended the General Manager Leadership Summit and gave a brief explanation on some of the content he learned and his experience. Graziano gave an update on the solar project and informed

that he believes Century Sun and Solar has abandoned our project. Graziano informed that he had a highly reputable solar consulting firm review the drawing and photos of the installation and they noted some flaws that had possibly been preventing Century from obtaining the permit. Graziano informed that he would be obtaining a quote to complete the work by this new consultant. Skumawitz inquired on whether our contract calls for multiple bids. Graziano informed that we could get multiple bids if the Board wishes and explained that this was done initially during the selection process. Lawston inquired on how Century Sun and Solar was chosen given their reputation in the community. Graziano informed that at the time they had a great reputation in the community and had great reviews. Graziano informed that previous Board Director, Bill Jacobs contacted all 5 references provided by Century Sun and Solar and received five-star reviews. Graziano noted that the Board collectively evaluated the reviews and made the decision to go with Century Sun and Solar. Martello informed that they would talk to legal counsel to safeguard the District from Century Sun and Solar. Esparza inquired on if there is a Performance Clause Bond in the contract and noted his agreement to speak to legal counsel before terminating the contract with Century Sun and Solar. Graziano informed that Jansing of Century Sun and Solar sold his home in the community and is unsure where he lives now. Graziano mentioned that he has reached out to Jansing several times and Jansing tells him that he is out of town with no cell service.

- 6.6 Open Public Hearing on 2022-23 – Proposed Budget
 - a. Public Comments: President Martello opened the Public Hearing on 2022-2023 Proposed Budget at 10:31 a.m. No public comment was received. Graziano presented the budget notes and proposed budget. Graziano noted that the proposed rates include the Sewer Services Equivalent Dwelling Unit (EDU) Audit findings as well. Graziano noted that each cost center is operating at a positive. Graziano explained the reserve calculations and cash projections. Potalivo recommended having a contingency for CalPERS Unfunded Accrued Liability. Graziano informed that the goal is to update the Reserve Policy at a future meeting. Graziano noted we would get feedback from the accountant on what the numbers should be. Esparza complimented Graziano on the proposed budget and inquired on why the fees were different for homes inside Pauma Valley Country Club Estates (PVCCE) and outside the PVCCE. Graziano informed that homes that are outside of PVCCE do not pay Gate Services Fees. Esparza inquired on whether we need to budget to get security lights for the security vehicles. Graziano informed that this option can be explored if the Board feels the need. Esparza encouraged that we do explore this option for safety purposes.
- 6.7 Close Public Hearing on 2022-23 Proposed Budget : Martello closed the Public Hearing on the 2022-23 Proposed Budget at 10:42 a.m.
- 6.8 Open Public Hearing on Security and Gate Rate Increases
 - a. Public Comments: President Martello opened the Public Hearing on Security and Gate Rate Increases at 10:42 a.m. No public comment was received.
- 6.9 Close Public Hearing on Security and Gate Rate Increases : Martello closed the Public Hearing on the Security and Gate Rate Increases at 10:43 a.m.
- 6.10 Consider Adoption of FY 2022-23 Proposed Budget : Upon a motion by Skumawitz, seconded by Lawston and unanimously voted, the FY 2022-23 Proposed Budget was adopted and ordered filed.
- 6.11 Other Business

- a. Requested items for next or future agendas (Directors and Staff Only) : None
- b. Board comments : Martello thanked all staff on behalf of the Board for their great work. Esparza mentioned that he received a notice from a law office regarding Sustainable Groundwater Management Act (SGMA). Esparza just wanted to make the Board of Directors aware of this letter.

6.12 Announcements/Adjournment –

- a. Regular Meeting on July 25, 2022, at 10:00 a.m. – will include a Public Hearing on Delinquent Accounts Placement on the County Tax Roll for collection: The next meeting date is scheduled for July 25, 2022, at 10:00 a.m. and will include a Public Hearing on Delinquent Accounts Placement on the County Tax Roll for collection. With nothing further to discuss, motion was made by Lawston to adjourn at 10:45 a.m., seconded by Skumawitz and unanimously approved.

Marissa Fehling

Marissa Fehling, Recording Secretary