

Utility Department Supervisor

SALARY: Competitive based on qualifications; includes CalPERS retirement and benefits package.

OVERVIEW: Pauma Valley Community Services District is a special district located in rural north San Diego County, just south east of Temecula, CA. The District collects and treats wastewater for approximately 375+ customers with a 1.5 MGD, state-of-the-art treatment plant facility and three lift stations. PVCSD, through an MOU with Rancho Pauma Mutual Water Company, provides potable and non-potable water treatment, storage and distribution to 300+ meters through its 13 groundwater wells. We have a lean, cohesive workforce that provides exposure to all aspects of wastewater collection and treatment, and water production, treatment, distribution and collection. Both PVCSD and RPMWC are heavily involved in the groundwater sustainability issue for the San Luis Rey/Pauma Valley Basin. More detailed information on the District can be found at its website www.paumavalleycsd.ca.gov

DUTIES AND RESPONSIBILITIES:

- Perform skilled work in the operation and maintenance of wastewater/water plant systems
- Operate, monitor, control, troubleshoot, and improve wastewater, pumps, treatment, and lift station facilities via SCADA
- Operate, monitor, control, troubleshoot, and improve water distribution via SCADA
- Collect, process, and perform basic chemical analysis of wastewater samples for plant function and compliance testing
- Collect, process, and perform basic chemical analysis of water samples for compliance testing on potable water
- Receive, store, and handle treatment chemicals and other hazardous materials
- Perform preventative maintenance and repair (including minor plumbing) of all related plant and groundwater well equipment including pumps, motors, chlorinators, chemical feeds, and basic laboratory instruments
- Fulfill on-call rotation for wastewater, water production, and/or water distribution services with other District operators
- Operate heavy equipment
- Work independently under limited supervision, and establish and maintain working relationships with customers, management, and coworkers
- Assist other District employees with Water Distribution and/or Water Production, and other maintenance functions as required
- Provide supervision and direction to department staff

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent
- Valid Class C Driver's License
- Experience in the operation or maintenance of wastewater treatment facility, laboratory, or related field
- Wastewater Treatment Plant Operator Grade II
- CDPH Water Treatment Grade I certification or greater
- CDPH Water Distribution Grade I certification or greater
- Good communication skills

DESIRED QUALIFICATIONS (IDEAL CANDIDATE):

- Wastewater Collections Operator Grade II
- CDPH Water Treatment Grade II certification or greater
- CDPH Water Distribution Grade II certification or greater
- Maintenance/mechanical certifications, background, and/or previous experience
- Excellent communication skills
- Previous experience with laboratory operations
- Basic understanding of Microsoft Office software (Word, Outlook, Excel, etc.)

CONTACT INFORMATION: To apply, email your resume and/or cover letter to marissa.fehling@paumavalleycsd.ca.gov. Cover letters may be in the main body of email; resumes should be attached.